

# Regional Basemap Committee

## Minutes

Thursday ~ June 14, 2018 ~ 10:00 A.M.

WASHOE COUNTY ADMINISTRATIVE COMPLEX  
BUILDING A – SLIDE MOUNTAIN CONFERENCE ROOM  
1001 EAST NINTH STREET, RENO, NEVADA

## MEMBERS

Quinn Korbolic, Chair  
Jon Walker, Vice-chair  
Neil Bandettini  
Nicholas Connolly  
Matt Gingerich  
Valerie Johnson  
Rebecca Reid  
Gary Zaepfel

### 1. CALL TO ORDER AND ROLL CALL [Non-action item]

Chair Korbolic called the meeting to order at 10:02 a.m. A quorum was established.

**PRESENT:** Neil Bandettini, Nicholas Connolly, Matt Gingerich, Quinn Korbolic and Jon Walker.

**ABSENT:** Valerie Johnson, Becky Reid and Gary Zaepfel.

Legal Counsel was not present.

### 2. PUBLIC COMMENTS [Non-action item]

There were no public comments.

### 3. APPROVAL OF APRIL 26, 2018, MEETING MINUTES [For possible action]

There were no public or Board comments.

*It was moved by Member Gingerich, seconded by Member Walker, to approve the April 26, 2018, minutes, as submitted. The motion carried with Members Johnson, Reid and Zaepfel absent.*

### 4. UNR, USGS LIDAR ACQUISITION [Non-action item] – Informational update on the Basemap Committee partnership with UNR and USGS to acquire LiDAR data for Southern Washoe County and Carson City.

Chair Korbolic noted that the USGS is still in the QA process and is anticipated that the process will be completed by June 30, 2018. Once the information is received by Washoe County it will be shared with members and that the USGS will also distribute the information to other agencies and businesses in the next six to eight months.

### 5. BASEMAP COMMITTEE FUND UPDATE [Non-action item] – An informational update on the Basemap Committee fund.

Chair Korbolic – Washoe County Technology Services, distributed a copy of the most current fund (copy on file) and pointed out that \$24,421.00 from the sales of data has met the project budget.

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Additionally, Washoe County will again accept credit cards and geographic information on data sold so that the data can be tracked.

6. **MODIFICATIONS TO THE INTERLOCAL AGREEMENT** [For possible action] – A review, discussion, and possible action to further modify the revised Interlocal Agreement approved on Sept. 28, 2017, including considering adding other levels or types of subscribers and fees to the Agreement and changes proposed by the Committee agencies' respective legal counsel.

Chair Korbolic drew attention to the modification in Section 6.22 that was previously brought up by Member Walker.

Member Walker noted that the Sparks City Attorney had recommended that the last sentence be removed.

Chair Korbolic concurred that the removal of the last sentence in Section 6.22 made sense and suggested that the Basemap Committee approve the modification.

***It was moved by member Gingerich, seconded by Member Walker, to approve the modification to the Interlocal Agreement to remove the last sentence in Section 6.22. The motion carried with Members Johnson, Reid and Zaepfel absent.***

7. **REQUEST FOR PROPOSAL, DIGITAL ORTHOPHOTOGRAPHY AND ELEVATION DATA** [For possible action] – A review, discussion and possible action regarding a Request for Proposal (RFP) for release in 2018 for multi-year digital orthophotography and elevation data acquisition flights in 2019 and subsequent years.

Chair Korbolic noted that the RFP (Request for Proposal) will be forthcoming and that Member Johnson has been reviewing the RFP, which he believes has also been shared with Members Gingerich and Reid. The RFP is currently in a word document format with a final document to be submitted in the .PDF format, which will include areas.

Member Walker commented that he would contact Matt Lawton in Carson City noting that he had not had any response from Storey County. Member Walker is unsure of who is filling the position as Acting Director for Storey County but will continue to try to contact.

No specific action taken.

8. **REGIONAL BASEMAP COMMITTEE MEMBER OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION, AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] – No discussion among committee members will take place on this item. The next scheduled meeting is set for Thursday, September 13, 2018, at 10:00 a.m.

Member Walker introduced Nicholas Connolly who replaces Doug Campbell.

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**9. PUBLIC COMMENT** [Non-action item]

There were no public comments.

**10. ADJOURNMENT** [Non action item]

Chair Korbolic adjourned the meeting at 10:16 a.m.

**AS APPROVED BY THE REGIONAL BASEMAP COMMITTEE IN SESSION ON SEPTEMBER 13, 2018.**